Ridgewood Commons Facilities Charter

Admin Committee Name: RC Facilities Contact Information: email: rc.facilities.585@gmail.com Group chat: [signal group link redacted]

Date Charter Ratified: XX/XX/2025

Connection Statement:

This admin committee will coordinate the technical labor necessary to keep the space functioning, as well as bottom line potential structural improvement projects.

Powers & Rights:

Any one of us will have the right to know the key code to enter the space to accomplish whatever work needs to be done, whenever it can be done without interrupting other activities in the space.

Responsibilities & Liability:

All money spent on repairs or improvements will first be approved by the financial committee. No improvements will be made without a proposal being submitted and approved by the spokes council, leaseholders, and whatever other necessary committees. As volunteers we cannot incur the financial burden of the cost of materials or insurance to cover reasonable mistakes. As individuals, who know our capabilities best, we will not take on any task alone that we are not qualified to do properly.

Facilities will coordinate waste management, restocking consumables such as trash bags and TP, will help keep the space clean and free from hazards. All are welcome to join the facilities group chat regardless of prior knowledge or trade skill level, all that is require is the availability and the will to learn.

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