

Spokescouncil Meeting - Date: 10-11-2025

Agenda

Intro / Roles / Process / TODO Reportbacks / Branding Update (45 min)

- Introductions (names/pronouns/affiliations) (5 min)
- Role assignments (5 min)
 - facilitator -
 - note-taker -
 - stack/ timer -
- Spokescouncil process review (15 min)
 - review (5 mins)
 - Q&A/ Feedback (**OPEN TO ALL IN ATTENDANCE** 10 mins)
- Action Item Report Backs (10 min)
 - bathroom cleaning
 - in-space physical calendar
 - in-space admin committee signage
- Update on new branding/design for RC (10 min)

Break (5 min)

Admin Comittee Updates / Working Group Updates (45 min)

- Admin committee updates - Report on what was done this month, challenges faced, upcoming plans/needs, and any requests for support or approval. (25 mins; 5 min each)
 - Legal/ Liability
 - Finance (e.g. donations received (total and by source), expenses (total and by category), surplus/ deficit, any upcoming big expenses)
 - Fundrasing
 - Facilities
 - [Tech and comms](#)
 - Programming and rentals
- Working group announcements (20 min)

- food pantry
- gym
- tutoring
- spokes planning
- sunday dinner
- tech collective
- tuesday reading group
- writer workshop
- yoga & meditation

Break (5 min)

Discussion (26 min)

discussion session (20 min)

- Checking in on how the design of the spokescouncil is actually playing out with regards to delegate rotation, working group meeting cadence, spokescouncil <-> working group bidirectional communication – open question session (20 min)
- Action item review (5 min)
- Closing remarks/ hugs (1 min)

Fin!

Meeting Minutes here:

